

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, DECEMBER 16, 2024 TIME: 7:00PM

Members of the public also have the option to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. To register, click on the link below or copy and paste this into your web browser

https://us06web.zoom.us/webinar/register/WN_11r21RmQ5aA07XQHb661Q

AGENDA

- I. WORK SESSION
- II. PUBLIC DIALOGUE SESSION [when applicable – every other regularly scheduled meeting]
- III. CALL TO ORDER [7:00 p.m. or thereafter]
- IV. ROLL CALL
- V. INVOCATION
- VI. PLEDGE OF ALLEGIANCE



PORTSMOUTH HIGH SCHOOL HOLIDAY ENSEMBLE PERFORMANCE



- VII. ACCEPTANCE OF MINUTES – AUGUST 19, 2024; SEPTEMBER 3, 2024; SEPTEMBER 23, 2024 AND OCTOBER 7, 2024
- VIII. RECOGNITIONS AND VOLUNTEER COMMITTEE REPORTS
 1. *Peter Loughlin – Trees & Public Greenery Committee Retiring Chair
- IX. PUBLIC COMMENT SESSION (*This session shall not exceed 45 minutes*) – (*participation may be in person or via Zoom*)
- X. PUBLIC HEARINGS AND VOTE ON ORDINANCES AND/OR RESOLUTIONS

Public Hearing/Adoption of Resolutions:

- A. PUBLIC HEARING AND ADOPTION of Resolution Authorizing Participation in the State Revolving Fund (SRF) Loan of up to One Million Dollars (\$1,000,000.00) with 100% Principal Forgiveness, for costs related to Sludge Minimization and PFAS Destruction Pilot
(Sample motion – move to adopt the Resolution as presented)
 - PRESENTATION
 - CITY COUNCIL QUESTIONS
 - PUBLIC HEARING SPEAKERS
 - ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS

First Reading of Ordinance:

- B. First reading of Ordinance amending Chapter 10, Zoning Ordinance, by striking Article 5, Measurement Rules, Section 10.515.14; by amending Section 10.515.13; and by adding new Sections 10.811.60 and 10.811.61, relating to Accessory Uses to Permitted Residential Uses of the Ordinance of the City of Portsmouth, all in order to bring the Zoning Ordinance into better alignment with the Building Code, and to increase governmental efficiency

XI. CITY MANAGER'S ITEMS WHICH REQUIRE ACTION

A. CITY MANAGER CONARD

City Manager's Items Which Require Action:

1. Approval of the 2025 City Council Amended Budget Schedule
2. Request for Market Square Master Plan Work Session
3. Approval of Memorandum of Understanding for Professional Services Among the Education Coalition Communities 2.0 NH
4. *Report Back on Land Donation from Estate of Star C. Johnson
5. *Report Back on Request to Release a Portion of Longmeadow Lane
6. Parking Lot Usage/Maintenance Agreement with St. John's Masonic Association
7. Betty's Dream PILOT Agreement
8. Second Amendment to Players' Ring Lease
9. Report Back on Solar Overlay District

XII. CONSENT AGENDA

- A. Request from Alexandra Farren of A & D Management to install a Projecting Sign at 16 Market Street (***Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning & Sustainability Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director's Stipulations:

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

- B. Letter from Jennie Halstead, My Breast Cancer Support, requesting permission to hold the 17th Annual Celebrate Pink 5K Walk & Run on Sunday, September 21, 2025 ***(Anticipated action – move to refer to the City Manager with Authority to Act)***
- C. Letter from Annie Zampitella, Wentworth-Douglass Hospital & Conventures, Inc., requesting permission to hold the 2025 Seacoast Cancer 5K Walk & Run on Sunday, September 14, 2025 ***(Anticipated action – move to refer to the City Manager with Authority to Act)***

XIII. PRESENTATIONS AND WRITTEN COMMUNICATIONS

- A. Email Correspondence ***(Sample motion – move to accept and place on file)***
- B. Email Correspondence from James A. Hewitt dated December 4, 2024 ***(Sample motion – move to refer to the Legal Department)***
- C. Letter from Attorneys Matthew Cowan & Derek Durbin regarding the Release of Interest in Portion of Longmeadow Lane ***(Sample motion – move to accept and place on file)***

XIV. MAYOR McEACHERN

1. *Municipal Building Blue Ribbon Committee ***(Sample motion – move to establish the Municipal Building Blue Ribbon Committee with the following purpose: to explore and recommend to the City Council investments in the Municipal Building which would:***
- ***Upgrade the existing police space to improve adjacencies of key functions and to renovate or build better workspaces***
 - ***Accommodate the public more effectively, and increase security with a single point of service***
 - ***More efficiently allocate municipal services within the building***
 - ***Maximize the investment in critical building components to provide a safe, comfortable and energy-efficient environment)***

XV. CITY COUNCIL MEMBERS

A. COUNCILOR COOK

1. Volunteer Training (***Sample motion – move to schedule a vote on the draft Volunteer Training and Standards of Conduct and Ethics Policy, and the Board, Commission, and Committee Handbook for Volunteers, developed and reviewed by the Governance Committee in conjunction with the Legal Department, at the January 6, 2025 City Council meeting***)

B. COUNCILOR LOMBARDI

1. *Appointment of Board Members to the Center for Archival Research of Portsmouth (CARP) (***Sample motion – move to appoint Vincent Lombardi as the City Council Representative and Christine Friese, as the City Manager’s designee, to the Board of Directors of the Center for Archival Research of Portsmouth for the 2025 calendar year***)

XVI. APPROVAL OF GRANTS/DONATIONS

- A. Acceptance of Housing Opportunity Planning (HOP) Grant - \$65,321.00 (***Sample motion – move to approve and accept the grant as presented***)
- B. *Acceptance of US Department of Justice Grant for the Police Department for the NH Internet Crimes Against Children - \$368,355.00 (***Sample motion – move to approve and accept the grant as presented***)
- C. *Acceptance of Bureau of Justice Assistance Patrick Leahy Bulletproof Vest Partnership Grant for the Police Department - \$5,392.49 (***Sample motion – move to approve and accept the grant as presented***)
- D. *Acceptance of US Department of Justice Grant for the Police Department for the Implementation of a Body-Worn Camera Program - \$196,000.00 (***Sample motion – move to approve and accept the grant as presented***)

XVII. CITY MANAGER’S INFORMATIONAL ITEMS

1. *Pease Development Authority Board Meeting Update
2. Update Regarding Food Permits
3. *Status of Property Tax Bills
4. ARPA Assistance to Nonprofits
5. *Citywide Master Plan

XVIII. MISCELLANEOUS BUSINESS INCLUDING BUSINESS REMAINING UNFINISHED AT PREVIOUS MEETING

XIX. ADJOURNMENT [at 10:30 p.m. or earlier]

**Indicates verbal report*

**KELLI L. BARNABY, MMC/CNHMC
CITY CLERK**